



Consulate General
of the Federal Republic of Germany
Mumbai

Application for a JOB-SEEKER Visa

All Indian nationals who wish to seek employment in the Federal Republic of Germany require a visa prior to their departure. Applicants may apply for a temporary residence permit for up to six months.

The Consulate General of the Federal Republic of Germany in Mumbai can only accept visa applications from persons **residing in Maharashtra, Gujarat, Goa, Madhya Pradesh, Chhattisgarh, Daman and Diu.**

Personal appearance for an interview at the German Consulate is mandatory for all applicants applying for a Job-Seeker visa.

Applications are only accepted with prior appointment, which can be booked online through our website: www.mumbai.diplo.de

Admission to the Visa Section of the German Consulate will only be granted at the time of the scheduled appointment. The visa application must be supported by all the necessary documents in original as only visa applications with complete supporting documents will be entertained.

It is important to allow ample time for applying for the job seeker visa as the visa process might take up to 3 months and more. In case your visa application and the supporting documents are in accordance with the requirements for a job seeker visa, your documents will be verified and after completing the same, a decision will be made.

Simultaneous applications for a Schengen visa and a residence permit cannot be entertained.

Kindly note, that you will not be allowed to take up employment with a job seeker visa. Your visa will however be changed to a residence permit for employment in Germany, once you have found adequate employment.

For the required forms and the current visa fees, kindly visit our website: www.mumbai.diplo.de

Upon application for the Job-Seeker Visa at the German Consulate the following documents have to be submitted in the original version along with an attested translation into the English language and two identical and arranged sets of copies of each document (copies have to be provided in DIN-A4 size only):

1. Two long term Visa applications forms_(please make sure that both forms are duly filled out and signed indicating **especially the address of your future residence in Germany – (question 15)** as well as your complete address including telephone No. and e-mail-address in India)
2. Signed Declaration on True and Complete Information
3. Three passport photos
4. Applicants have to pay the visa fees by demand draft. The Demand Draft must be in the name of the "Consulate General of the Federal Republic of Germany, Mumbai", payable in Mumbai and must not be older than two months. For the current fees visit our website: www.mumbai.diplo.de
5. Valid passport. The passport should have been issued (and not extended) in the last 10 years. The passport should contain at least 2 blank pages and have a remaining minimum validity of 12 months.
6. Motivation letter from applicant, explaining the exact purpose, course of action to find employment and duration of your stay in Germany as well as next career plans should stay in Germany be unsuccessful
7. Proof of Academic Qualification (from a German university **or** equal **or** equivalent to a German academic degree). Kindly refer to www.anabin.de in order to find further details about the equivalence **of your degree** and the required **printout**. In case your degree is only partially equivalent ('bedingt vergleichbar') you are requested to get it your degree recognized via <http://www.kmk.org/zab/zeugnisbewertungen.html>
8. personal CV containing full education and employment history
9. If applicable, proof of accommodation in Germany (if staying with a friend or relative, "Verpflichtungserklärung" = formal obligation letter from local alien's authority would be appreciated)
10. Proof of sufficient funds for the entire duration of stay ("Verpflichtungserklärung" as above, bank accounts, tax assessment form etc if applicable)
11. Proof of personal status in India and marriage certificate, birth certificates of children, ration card, school leaving certificate, if applicable
12. **Please note:** Since a verification of documents is required additional charges of Rs. 45.000/- apply! This procedure will take approximately 12 or more weeks.

Applicants have to pay the visa fees and the charges for verification procedures **separately** by demand draft. You may find the demand draft form for both sums as a download on our website. The demand drafts must be in the name of the "Consulate General of the Federal Republic of Germany, Mumbai", payable in Mumbai and must not be older than two months.

Neither visa fees nor charges for documents' verification will be reimbursed in case of the visa being rejected.

The German Consulate reserves the right to ask for additional documents!

Additional Information:

Your "Make it in Germany" adviser of the GIZ will gladly inform you about life and career in Germany, only if you have a background in one of the M.I.N.T professions:
Mathematics, Informatics, Natural Sciences and Technology

Service:

- * Personal advice on life and work in Germany
- * Help with finding a job
- * Advice on job application procedures
- * Helping you prepare for your move
- * Advice on integration issues
- * Advice on where to turn for further information on language courses, universities and visa applications
- * Information fairs on living and working in Germany

"Make it in Germany" advisors:

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From now on, foreign skilled can inform themselves on the living and working conditions in Germany and the legal requirements for taking up employment visa the Internet portal www.make-it-in-germany.com. In cooperation with the Federal Employment Agency's International Placement Service (Zentrale Auslands – und Fachvermittlung) and the European Job Mobility Portal EURES <http://ec.europa.eu/eures>, the portal offers the possibility to search a job directly. [Www.make-it-in-Germany.com](http://www.make-it-in-Germany.com) is part of the German Government's skilled labour initiative that has its own website: www.fachkraefte-offensive.de